

Leveraging Leadership for Enhanced Productivity

*Boost Personal Efficiency and Organisational Performance
To Meet Business Needs*



Led by **Kemi Ogunkoya**

On this Course, you will:

- **Appreciate** the real meaning and Importance of leadership as it relates to enhanced Productivity.
- **Develop** your leadership patterns and foundation and learn to sets goals, remove obstacles, and identify alternative solutions to challenges
- **Discover** your own leadership style, learn effective dialogue, revitalize your vision and build on your strengths
- **Boost** your capacity to change and move to a higher level of your leadership performance
- **Develop** a personal leadership path that ensures you remain inspired and resilient for the future
- **Communicate** more productively with individuals and groups, and across your organisation
- **Think** more strategically and manage the team more effectively.

19th – 22nd April 2021

Novotel Hotel, World Trade Center, Dubai, UAE

Rellies Works

Rellies Works is an innovation, creativity and leadership hub poised to raise global business leaders in Africa. How? By developing human capital through a fusion of soft skills and technology and helping teams produce competencies for problem solving, innovation, creativity and leadership. At companies across the world, we build skills and teach cool techniques that are radically simple, easy to learn, and instantaneously transformational.

We are a global force against under optimization and the status quo. We have continuously helped our over 95 corporate organisations and 7,120 business executives clients turn on their heads. Every day, we incrementally improve our products, methods, techniques and services with the goal of disrupting the training industry for the better.

We empower business leaders and professionals with innovative, creative and leadership capabilities to help them build global brands that transform the world. Our training encounters in as little as an hour, our training experience eliminate complexity, transform culture, and unleash innovation.

Course Assessment

Course Assessment will be carried out to ascertain the effectiveness the course instruction. Assessment will be carried out using scientific methods

- Pre-training Assessment
- In-training Assessment
- Post-training Assessment

Oral Assessment, written assessment and group work assessment will form the whole course assessment. Note: Satisfactory performance (70%) is required to receive a certificate of completion at the end of the programme.

Who Should Attend

Leveraging Leadership for Enhanced Productivity Course training is a 4 -day course suitable for:

- Mid- to senior-level managers and leaders in the oil & gas, financial sector, telecommunication, aviation, and FMCG who want to create value for their organizations
- Experienced executives who want to lead their team to their highest level of sustained performance
- Leaders who use techniques to provide an environment to sustain long-term and profitable growth thinking, cohort discussion and case.

Meet Your Programmes Director



KEMI OGUNKOYA FIMC, CMC is a renowned Leadership Development Strategist, Author and Management consultant. For close to a decade, she has conducted and facilitated high impact leadership development workshops across; Africa, North America and Asia.

Kemi is an alumnus of The Said Business School, University of Oxford and a member of the prestigious Forbes Business Council, She is a Certified Management Consultant, and a Masters Neuro-Linguistics Programming Practitioner certified by the INLP Centre in California, USA. She holds a Bachelor's Degree in Education & Economics from the University of Ibadan and has an MBA in Management Consultancy from the University of Wales, Cardiff UK.

Kemi prides herself in the ability to help corporate organisations enjoy seamless leadership transitions and executive onboarding to eliminate deficiencies which invariably minimise their costs and let them focus on growth.

For close to a decade, she has helped individuals and organisations nationally and internationally create amazing results equipping businesses with the appropriate technology driven leadership skills to effectively perform on their jobs and businesses.

Kemi has rich experience across industries including but not limited to; Oil & Gas(Downstream), Aviation, Financial Services, Educational Sector, SMEs and the public sectors. She has created some of the most remarkable transformations for her clients.

Kemi is the Founder of Rellies Works, a leadership consultancy firm and Co-Founder of SpeakersHQ. She is the Chairman board of trustees of The PowerWoman Network and The Lead Africa Now Initiative. She is the convener of the Business Edge Workshop, Leadership Guardian Summit and the Aspire Conference. Kemi is the author of The Leadership Guardian, Goal Mastery Book, Magical Pills.

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Course Timings

Registration will be at 8:00am on the day of the course. Course sessions will begin at 9:00am prompt and end at 16:00. There will be three short breaks for refreshments and lunch.

Course Objectives

At the end of this programme, participants will:

- Understand the real meaning of leadership as it relates to Productivity
- Discover and develop further their unique leadership qualities
- Develop a positive attitude and “can-do” approach to problems
- Have the ability to set SMART goals for improved Productivity
- Understand the role and importance of strategic planning
- Employ transformational activities that serve to move the organization toward desired new outcomes.
- Polish their interpersonal skills and communication Skills
- Know how to make key and critical decisions
- Be able to work effectively under pressure
- Develop Techniques to motivate and inspire your people
- Understand the components of effective team work

Course Methodology

This training course will utilize a variety of proven learning techniques to ensure maximum understanding, comprehension and retention of the information presented. This will include business case studies, video, group exercises, peer feedback, group discussion and practical demonstrations. Emphasis is on experiential learning and applying theory in a practical way.

Case Studies

This programme will utilise case studies as a mode of instruction.

Course Outline

Day One

Fundamentals of Leadership (Module 1)

- The meaning and principles of Leadership
- Characteristics and Competencies of Effective Leaders
- Practical ways to identify Leadership styles
- Practical ways to develop Leadership Techniques

Goal Setting and Strategic Planning (Module 2)

- Concept of Goal setting and significance of Strategic Planning
- How to set SMART Goals
- Time Management and productivity

Day Two

Communication for Effective Leadership (Module 3)

- The different methods of communication
- The Art of Active Listening
- Mastering the Art of Effective Conversation
- Body Language
- Dealing and managing office politics

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Understanding the Components and Effectiveness of Team Work to Productivity

(Module 4)

- Components of an effective Team
- The Stages of Team Development
- Systematic Approach to Teamwork
- Effect of Teamwork to Productivity

Day Three

Leading with Emotional Intelligence for Improved Performance (Module 5)

- Definition and importance of Emotional Intelligence in the workplace
- Self Awareness: Meaning and Importance to Leadership
- How to develop Self-awareness
- The Four Archetypes of Self Awareness
- Understanding the fundamentals of Self Management
- Mastering Self Management Techniques
- Importance of Self Motivation and relationship management

Developing Emotional and Social Intelligence Skills (Module 6)

- Recognition and Mastery of Emotions
- Important Skills to master to Become an Emotional Intelligent expert
- Recognition of how emotions affect performance
- Developing openness to new ideas
- Developing innovative teamwork
- Applying Emotional Intelligence competencies to Leadership

Day Four

Critical thinking and problem-solving: the key to effective decision making (Module 7)

- Recognizing business reasons for creative problem solving in the workplace
- Defining creativity vs. innovation
- The Critical thinking behaviours
- The techniques of Problem-solving
- How to make vision-based decisions
- Individual and group decision-making tools and techniques

Creative Leadership and Innovative Management (Module 8)

- Creating a culture of innovation
- How to engage staffs to generate new ideas
- Creative thinking and problem solving
- Using affinity networks for innovation
- Utilising multi-disciplined employees to gain width and depth
- Applying innovation to reduce costs
- Strategies for building positive attitudes

Read What Delegates say about our Courses

"I have attended several trainings, but this happens to be the best so far in terms of learning. Everything, the atmosphere, trainers, quality of instructions and materials is beyond comprehension"

Hakeem, Director, Lagos State Government

"My team performance and productivity has been significantly boosted in a way I never thought possible in such a short period"

Miriam, Manager, NNPC

"Life transforming training for our staff, the trainers are absolutely great at what they do, after conducting 6 streams of leadership development training for our managers, we would definitely keep having them back"

Abimbola, Head of Training, Keystone Bank

"I don't know what spell you used but our people are performing better and we haven't heard any complain so far from participants, which I must complain is rather strange in a good way"

Demola, Head of Training, IOGC

"Worthwhile trainings. This workshop is not only for my professional life, the insights and lessons will also greatly transform my personal life

"

IK, Manager, Triton Aviation

"What more can I say, I would recommend your organisation to companies who are ready for a major boosting of their results

"

Elizabeth, Business Development Manager, Aril Technologies

Meet Some Members of Our Faculty



KEMI OGUNKOYA FIMC, CMC is a renowned Leadership Development Strategist, Author and Management consultant. For close to a decade, she has conducted and facilitated high impact leadership development workshops across; Africa, North America and Asia.

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Kemi has rich experience across industries including but not limited to; Oil & Gas(Downstream), Aviation, Financial Services, Educational Sector, SMEs and the public sectors. She has created some of the most remarkable transformations for her clients.



ADEDOYIN ADEBAYO . He has over 10+ year's professional experience in different industries covering banking, oil and gas, management consulting, hospitality, research institute, faith-based and non-profit sectors.

Adedoyin has designed and implemented learning and consulting interventions for several organizations across many industries among whom are: NNPC, CIPMN, Unity Bank Plc, GT Bank Plc, FATE Foundation, HCDC, AS Energy,, Chromogene International, IPNx etc.

He trains on Leadership Development, Emotional Intelligence, Future of Work, Customer Service, Personal Productivity, emerging issues in Human Resources, Personal Branding, Performance Management, Life Purpose and Employability.

Adedoyin is an alumnus of University of Ibadan. He is a Senior Consultant with Rellies Works. Adedoyin is a versatile and commercially focused HR, Leadership and Management development consultant with broad experience of performance consulting.



OPEYEMI JOSEPH OWOLABI ACCA, CISA, CIA. Mr. Owolabi's career spans close to a decade of work experience in Oil & gas (Upstream, Middlestream and Downstream), financial services, manufacturing, telecommunications, oil and gas, business consulting, executive training and audit.

He brings years of experience from three Big 4 Accounting firm (PricewaterhouseCoopers), Ernst & Young and Deloitte, Australia. He holds a Bachelor of Science degree in Physiology from the University of Lagos and he is a Certified Internal Auditor (CIA), Certified Information Systems Auditor (CISA) and a qualified member of the Association of Chartered Certified Accountants (ACCA),

He has an Masters degree in - Leading Innovation & Change at St John University, York, he is the Vice President of ACCA Global and is also an alumni of Harvard graduate school.

Joseph has trained Board of Directors and senior management groups from over 500 companies, on enterprise risk management, accounting standards, sustainability and strategy.



GBOYEGA AIYEMOMI (CRISC) a Chartered Risk Manager with background in development finance and a holder of Masters Degree in Project Development and Implementation. Gboyega has over 30 years experience spanning the public and private sectors of the Nigerian economy.

Mr. Aiyemomi is a detailed personality with exposure to best practices in Transparency and Accountability in Business and Government; Good Governance; Corporate Strategy and Finance; Monitoring and Evaluation; Executive Training and Development; and Project management.

His experience with the private sector and the public sector is invaluable in policy management and enhancing service delivery.

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WAYS TO REGISTER

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Customised Training Solutions

If you would prefer to run this course In-House for more customisation and increased value and impact, contact Oyinlola on TEL: + 2348124275067 or send an email to info@relliesworks.com

Course	Course Fee
Leveraging Leadership for Enhanced Productivity (LD102) 19 th – 22 nd April 2021	\$2250

DISCOUNT AVAILABLE FOR 5 OR MORE PEOPLE

Course fees include documentation, luncheon and refreshments. Delegates who attend all sessions and successfully complete the course assessment will receive a Rellies Works Certificate of Completion

Delegate Registration

First Name:..... Surname:

Job Title:.....

Company:.....

Address:.....

Country:.....

Email:.....

Payments

Payment invoice will be sent upon registration. Note, that full payment must be received prior to the event, as only delegates whose payment has been received in full will be admitted to the event

Cancellation

If you are unable to attend the event, a substitute delegate may attend in your place. However note that cancellation done 7 days to the event is subject to a 50% charge, while cancellation done less than 7 days to the event will be paid in full.

Bank Details

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